

Action	What to say	Can speaker be interrupted?	Need a second?	Can this be debated?	Can this be amended?	Votes needed
Adjourn the meeting	"I move to adjourn the meeting."	No	Yes	No	No	Majority
Recess the meeting	"I move that we recess until..."	No	Yes	No	No	Majority
Object to procedure, about noise, temperature, etc.	"Point of order" "Point of privilege"	Yes	No	No	No	Chair's Decision
Suspend further consideration of something	"I move to table..."	No	Yes	No	No	Majority
End debate	"I call the question."	No	Yes	No	No	2/3
Postpone or kill item	"I move to postpone the matter until/indefinitely"	No	Yes	Yes	No	Majority
Amend a motion	"I move to amend the motion by..."	No	Yes	Yes	Yes	Majority
Introduce main motion	"I move that..."	No	Yes	Yes	Yes	Majority
Move item to committee	"I move that we refer the matter to a committee."	No	Yes	Yes	No	Majority
Request information	"Point of information."	No	Yes	No	No	Majority
Vote on a ruling by the chair	"I appeal the decision of the chair."	Yes	Yes	Yes	No	Majority
Extend the allotted time	"I move to extend the time by ___ minutes."	No	Yes	No	Yes	2/3
Verify voice vote with count	"I call for a division."	No	No	No	No	No Vote
Object to considering some undiplomatic or improper matter	"I object to consideration of this matter..."	Yes	No	No	No	2/3
Take up a previously tabled item	"I move to take from the table..."	No	Yes	No	No	Majority
Reconsider something already disposed of <small>(only on same day when someone in majority changes mind)</small>	"I move to reconsider our action to..."	No	Yes	Yes	Yes	Majority
Consider something out of scheduled order	"I move to suspend the rules and consider..."	No	Yes	No	No	2/3

\*Eight first motions and points listed by the arrow are listed in established order of precedence. When any of them is pending, you may not introduce another that is listed below it, but may introduce anything above. Items without the arrow have no established order of preference.

\*If the committee is in obvious agreement or over routine matters the chair may often save time by stating, "If there is no objection, we will adopt the motion to..." Then wait for any objections. Then say, "Hearing no objections, (\_\_\_ motion) is adopted."

\*During times where the chairman desires for open or free flowing dialogue or input to take place the chairman may state "I would like to operate as a committee of the whole" and the traditional rules are suspended during this time.

\*Voting Rules: Unbudgeted Proposed expenditures- (2/3 vote); Recommended unbudgeted expenses from the Finance Committee- (majority vote); Amend local rules- (2/3 vote) with 10 days notice of amendment; Suspend local rule- (9/10 vote); Vote that primary candidate is not recommended- (2/3 vote); Nominations (no 2nd required); Voting on previous nominations (majority, no motion or 2nd required)